

Sample Foundation Trustee Discretionary Grant Request Form

Name of trustee requesting grant: _____ Date: _____

Legal name of organization: _____

Contact Person and Title: _____

Phone number: _____ Email: _____

Address: _____

City/State/Zip: _____

Website: _____ Fax: _____

Purpose of Grant: _____

Amount Requested: \$ _____

Communities/Counties served by this Program/Project: _____

On a separate piece of paper or by e-mail, please respond to the following questions:

- Why is this organization important to you?
- What services does this organization provide in your community?
- Have you been a volunteer to this organization or made a financial contribution?
- Other comments you may have

Please attach a copy of the organization's 501(c) (3) tax-exempt letter.

By signing below, trustee affirms that no self-dealing will occur as a result of the grant.

Signature

Date