

Foundation Name

123 Business Rd., Business City, NY 54321 · 555-555-5555 lilly.anderson@email.com

4th September 20XX

**Ronny Reader**

CEO, Company Name

123 Address St

Anytown, ST 12345

Dear Ms. Reader,

First, let us just say, thank you!

Your recent donation of \_\_\_\_\_ has enabled our foundation to be able to explain what their donation allowed your org to do.

Thanks to you, our foundation has update on yearly initiative even ones that were not directly impacted by their donation.

Because of you, we can keep making progress on state mission of foundation/goals of overall foundation. Support from people like you is truly what keeps our foundation up and running and we are forever grateful for your generosity.

Truthfully, we could not do this without you or any of our other volunteers. We would love for you to continue being involved within the foundation name. Just indicate your interest by explain how they can get involved.

With best wishes and our sincere gratitude,

YAC who filled out this form name

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