

49th Annual Conference - Call for Proposals

Please note this form is provided as a tool to assist you in preparing your session materials for submission. You must submit your form online at: <https://tinyurl.com/CMFAC2021>

Lead Presenter Contact Information

Please provide contact information for one individual who will be the primary contact for the session during the review, selection and, if applicable, planning process. You will have the opportunity to list additional presenters later in this form.

1)) First Name*

2) Last Name*

3) Job Title*

4) Organization*

5) Email address*

6) If additional individuals should be included on conference-related communications on your behalf please list their email addresses here. If listing multiple email addresses, please separate with a semicolon.

Session Information

The suggested title and description of your session will be used in the review process. If selected, conference session titles and descriptions may be revised by the CMF Communications Team.

7) Session Title *

8) Session Description*

Validation: Max word count = 150

9) List three planned outcomes for your session, describing the critical takeaways and tools for session attendees.*

Validation: Max word count = 150

10) Tell us about the format of your session and how you will achieve your planned outcomes. For example, will your session be a lecture-style presentation, an idea exchange, or a panel presentation? *

We understand this approach may vary depending on whether the session is in person or virtual. CMF will be accepting a limited number of panel-style presentations to ensure a variety of engaging session formats are offered.

Validation: Max word count = 150

11) Will you have one or more co-presenters?

If yes, please list names, title and organization for each presenter and note whether they are proposed or have confirmed they will present should your session be selected. We do not need contact information for your co-presenters at this time.

Additional Information

12) In our Call for Proposals information sheet, we provided an overview of what CMF members have shared they value in Annual Conference programming. How does your proposal align with this vision? *

Validation: Max word count = 100

13) How will you infuse equity into your session? *

We encourage you to review [CMF's Strategic Framework](#) when responding to this question.

Validation: Max word count = 100

14) Please identify which ONE of the four core strategy pillars below most closely aligns with your session.*

Please see the Call for Proposals information sheet for examples in each of these areas.

- Equity
- People
- Policy
- Practice

15) Please include any additional information you feel may be helpful in the review of your proposal.

Accepts 1 file. Allowed types: png, gif, jpg, jpeg, doc, xls, docx, xlsx, pdf, txt, mov, mp3, mp4. Max file size: 500 KB